



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, February 7, 2024

MINUTES

1. DISCUSSION SESSION

A. Comments – Public

President Goldberg announced that there were no public comment requests submitted. The Board then convened the Discussion Session at 4:30 p.m. where the following item was discussed:

B. Debrief of California School Boards Association (CSBA) Annual Education Conference

Each Board member, members of Executive Staff, and Student District Advisory Committee (SDAC) representatives shared key items of interest from their attendance at the CSBA Annual Education Conference. Some highlighted topics discussed during the conference were as follows: Board governance and effective leadership, Board self-evaluation and Governance Handbooks, advocacy, updates on current fiscal and legal issues impacting districts, communication strategies, Board member and Student Board member roles, closing schools and the consolidation efforts; school finance for School Board members, history of the Local Control Funding Formula (LCFF), new Local Control and Accountability Plan (LCAP) framework, the impact of politicizing Board meetings, expanding wellness services in districts to the elementary level, Chat GPT as a tool for teaching/learning, Artificial Intelligence (AI) professional development for teachers/staff, preventing superintendent turnover with healthy Board relationships, navigating the process, potential pitfalls, and promise of instructional materials decisions; attendance data trends and preventative measures for chronic absenteeism, Human Resources as the first line of defense for student safety, strategies for successful labor negotiations, marketing strategies, Board President training, youth apprentices program, investing in math instructional supports, and offering adult civics classes to enhance community engagement.

Key items of interest from the Student Board Member Program, as shared by student attendees Naima Kahl and Aidan Light, included training on the role of Board members and Student Board members within school districts, effective leadership in a Student Board member role, a review of Robert's Rules of Order and motions and votes allowed by Student Board members; Student Board Member development opportunities offered by CSBA, effective governance systems, how to read and analyze Board agendas and the LCAP, and sharing experiences and information with Student Board members throughout the state.

The Discussion Session ended at 5:31 p.m.

2. CLOSED SESSION

A. Comments – Public

President Goldberg announced that there were no public comment requests submitted. The Board then convened into Closed Session at 5:31 p.m. where the following item was discussed:

B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

Closed Session ended at 5:49 p.m.

3. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Goldberg called the meeting to order at 6:01 p.m.

Board Members present: Board President Cindy Goldberg, Board Vice President Lisa Powell (left at 6:30 p.m. as previously scheduled), Board Clerk Bill Gorback, Board Trustees Lauren Gill and Karen Sylvester, and alternate Student Board Trustee Summer Nichols. Student Trustee Naima Kahl was present for the Discussion Session only.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional Services; Dr. Shanna M. Egans, Assistant Superintendent, Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Goldberg announced that the following items were discussed in Closed Session:

B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

President Goldberg stated that there was no announcement on this agenda item at this time pursuant to Government Code Section 54957.1, subdivision (a)(5).

D. Approval of the Agenda

Trustee Gorback made the motion to approve the agenda as submitted, seconded by Trustee Powell. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Nichols.**

E. Student Recognitions

The Board and District staff recognized students for the following academic accomplishments:

- 2024 Regeneron Science Talent Search Top 40 Finalist and Top 300 Scholar – Ramon Moreno, Jr., Thousand Oaks High School
- 2024 Virtual Enterprise Competition – ETHOS Academy Students, Thousand Oaks High School

- Ventura County Hackathon Champions – Westlake High School

F. Report from Parent Organization – District English Learner Advisory Committee (DELAC)

Lucelly Duarte, DELAC Chairperson, provided an update on topics of interest discussed during this year's DELAC meetings, including DELAC/ELAC member training, expanded learning opportunities, ELPAC testing, identification of gifted learners, an overview of the Special Education program, and the CVUSD Master Plan.

G. Comments – Public

President Goldberg announced that there were four (4) public comment requests submitted, and each speaker received three (3) minutes to speak. Dr. McLaughlin provided clarification to two (2) public comments.

H. Comments - Board of Education

Board members provided comments.

I. Comments – Superintendent

Dr. McLaughlin provided a further clarification to one of the public comments and provided direction to Ms. Thomas to follow up with the community member on the issue.

4. ACTION ITEMS – GENERAL

A. Student Services – Approval of Resolution #23/24-22: In Support of National Women's History Month

Trustee Gorback made the motion to approve, seconded by Trustee Gill. There was no discussion on this agenda item. **Motion carried: 4-0, with a preferential "yes" vote from Trustee Nichols.**

B. Student Services – Approval of Resolution #23/24-23: In Support of Disability Awareness Month

Trustee Sylvester made the motion to approve with the amended title of *Disability History Month*, seconded by Trustee Gill. President Goldberg stated that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a preferential "yes" vote from Trustee Nichols.**

C. Board of Education – Approval of Delegate Assembly Ballot Candidate Selections

Trustee Gorback made the motion to approve the submission of votes for Darlene Bruno (Hueneme ESD), Lauren Gill (Conejo Valley USD), MaryAnn Rodriguez (Oxnard SD), and Daniel Sandoval (Santa Paula USD) for Delegate Assembly Subregion 11-B, seconded by Trustee Sylvester. Trustee Sylvester confirmed that the Board was able to submit a vote for all four candidates on the ballot, which was confirmed by President Goldberg. **Motion carried: 4-0, with a preferential "yes" vote from Trustee Nichols.**

5. ACTION ITEMS – CONSENT

Trustee Gorback made the motion to approve the Consent Agenda as submitted, seconded by Trustee Sylvester. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a preferential “yes” vote from Trustee Nichols.**

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Superintendent - Approval of Amendments to Board Policy 1150 - Commendations and Awards**
- C. Superintendent - Approval of Amendments to Board Policy and Administrative Regulation 1340 - Access to District Records**
- D. Human Resources - Personnel Assignment Orders**
- E. Human Resources - Approval of Contract with New Direction Solutions (ProCare Therapy)**
- F. Instructional Services - Approval of Contracts Under \$5,000**
- G. Instructional Services - Approval of Amendments to Board Policy and Administrative Regulation 1312.3 - Uniform Complaint Procedures**
- H. Instructional Services - Approval of Amendments to Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures**
- I. Instructional Services - Overnight Trip Request - Newbury Park High School Choir Spring Tour**
- J. Instructional Services - Annual Review of Quarter 2 Williams Report by the Ventura County Office of Education**
- K. Student Services - Approval of Amendments to Board Policy 5145.6 Parent/Guardian Notifications**
- L. Student Services - Approval of Amendments to Board Policy 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education**
- M. Student Services - Approval of New Contract for Residential Treatment Center Placement for Student #17-23/24**
- N. Student Services - Approval of Revision to the Board Approved 2023-2024 SELPA Master Renewal Contract with Maxim Healthcare Staffing Services, Inc.**
- O. Student Services - Approval of Revision to the Board Approved 2023-2024 SELPA Master Renewal Contract with The Genesis Group, Inc.**
- P. Student Services - Approval of Revision to the Board Approved 2023-2024 SELPA Master renewal contract with Cortica Behavioral Health, Inc.**
- Q. Business Services - Approval of Amendments to the Independent Citizens' Bond Oversight Committee's By-laws**
- R. Business Services - MEASURE I - Change Order 1 – Asphalt Paving – Banyan Elementary - Mission Paving & Sealing, Inc.**
- S. Business Services - MEASURE I - Notices of Completion**
- T. Business Services - Disposal of Surplus and Obsolete Equipment**
- U. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- V. Business Services - Approval of Agreement with Woolpert Strategic Consulting for the Developer Fee Justification Study**

W. Business Services - Approval of 2023-2024 Comprehensive Safety Plans

6. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Business Services - MEASURE I: Mid-year Report by the Bond Oversight Committee - Mr. Drew Pletcher, Committee Chair

Mr. Drew Pletcher, Bond Oversight Committee Chair, provided the Measure I Mid-year Report, including information on the Measure I ballot language, Measure I overview, including background and capital and technology allocations, bond schedule, bond expenditures and contingency allocation, district cost savings strategies, finalization of procedural rules for student committee representatives, and updates on Measure I projects. Board members voiced their appreciation for the presentation.

B. Board of Education - Approval of Adoption of Board Policy 0000 – Vision

Dr. McLaughlin stated that Board Policy 0000 – Vision had not been adopted by our district previously and is solely based on Gamut language. There was no Board discussion on this agenda item.

C. Superintendent - Approval of Amendments to Board Policy 1400 - Relations Between Other Governmental Agencies and the Schools

Dr. McLaughlin stated that Board Policy 1400 had not been updated since July 2008, and the noted amendments reflect updated Gamut language. There was no Board discussion on this agenda item.

D. Human Resources - Approval of Amendments to Board Policy and Administrative Regulation 4119.11, 4219.11, 4319.11 - Sexual Harassment

Mrs. Ashmore provided background on the language amendments specified by Gamut, which included an explicit definition of sexual harassment, identification of the District Title IX Coordinator, and updated sexual harassment training for staff. Dr. McLaughlin asked Mrs. Ashmore to send Board members a link to the training that our district offers to staff under this Board Policy. Mrs. Ashmore responded to a Board member's question regarding the Title IX Coordinator information present on the district webpage.

E. Human Resources - Adoption of New Administrative Regulation 4119.12 - Title IX Sexual Harassment Complaint Procedures

Mrs. Ashmore stated that this Administrative Regulation is new for our district and provided background on the language amendments specified by Gamut regarding the process by which sexual harassment claims are filed and handled. Mrs. Ashmore responded to a Board member's question regarding the difference in process if the respondent is a student rather than an employee. The Board reached consensus to add a reference to Board Policy 5145.9 – Hate-Motivated Behavior into the Administrative Regulation on page 3 after the second paragraph under the *Emergency Removal* section.

F. Instructional Services - Approval of Amendments to Board Policy and Administrative Regulation 6161.1 - Selection and Evaluation of Instructional Materials

Mr. Loo provided background on the language amendments specified by Gamut regarding references to new law AB 1078, clarifying the requirement for districts to support and affirm instructional materials that are inclusive of all students. There was no Board discussion on this agenda item.

G. Instructional Services - Approval of New Middle School Core Literature Title - Almost American Girl (Second time as Information Item)

Mr. Loo responded to a Board member's question regarding how many parents attended the core literature preview nights and if there were any concerns to address. Mr. Loo stated that one attendee joined the webinar and had no questions. Mr. Loo provided information on the availability of this title at the Thousand Oaks Library and on the upcoming informational webinar. This item will be moved forward for Board approval at the Board meeting on February 21, 2024.

H. Instructional Services - Approval of New High School Core Literature Titles - Overground Railroad and Piranesi (Second Time as Information Item)

There was no Board discussion on this agenda item.

I. Business Services - Approval of Amendments to Board Policy 3400 and Acceptance of New Administrative Regulation 3400 - Management of District Assets/Accounts

Dr. Hayek provided background on the amendments specified by Gamut regarding language in Senate Bill 1439 related to conflict of interest and the handling fraud and misappropriation of funds. Dr. Hayek responded to a Board member's question regarding the current system in place for employees to report fraud.

7. ADJOURNMENT

A. Future Board Topics / Activities

Board members did not add any topics for discussion at future Board meetings.

B. Adjournment

President Goldberg adjourned the Open Session at 7:57 p.m. The next regularly scheduled Board meeting will be Wednesday, February 21, 2024, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

February 21, 2024

Date



Board Clerk

February 21, 2024

Date



Superintendent

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<https://www.conejousd.org/domain/122>